

VISIT 
**RANCHO
CORDOVA**
CALIFORNIA

**Rancho Cordova Travel and Tourism Corporation
Board of Directors Meeting Minutes
Wednesday, September 27, 2023, 12:15 PM – 1:00 PM
Courtyard by Marriott
10683 White Rock Road
Rancho Cordova, CA 95670**

RCTT Values: Kaizen Respect Integrity Alignment Innovation

Attendance:

Board Members in Attendance: Amanda Norton, Kristin Goble, Edana Chisler, Diann Rogers, Caitlin McNamee, Terry Park

Board Members Absent: Sarah Alvarado

Advisory Board Members in Attendance: Patrick Larkin, Cordova Rec & Park Dist.

Advisory Board Member Absent: Nick Goncalves, RC Police Dept.

Also in Attendance: Marc Sapoznik (CEO/President), Dawn Hall (VP of Operation)

Agenda:

I. Call to Order – Chair

- Establish quorum @ 12:47pm
- Comments by the Chair

II. Public Comment – Matters Not on the Agenda

- Diann Rogers mentioned that the Chamber's Golf Tournament is Friday and the 60th Anniversary Gala is October 19th if you are interested.
- Amanda Norton let everyone know that the City has hired 2 new positions. Chief Innovations Office and Assistant City Manager. State of the City is November 1st. Economic Development is working on its strategic plan.

III. Matters Requiring Action or Notice

- Consent: Action Item:** Kristin Goble motioned to accept the consent items as presented. Amanda Norton seconded. Motion passes by all board members present.
- Approval of August meeting minutes

- Approval of August financials

IV. Board Nomination

- **Action Item:** Kristin Goble motioned to accept Sundar Arumugam as our newest board member. Edana Chisler seconded. Motion passes by all board members present.
- Kristin Goble is up on her one-year term and will need to be voted in again for one year. Kristin has maxed out on her terms and now must be voted in every year unanimously. **Action Item:** Diann Rogers motioned to keep Kristin Goble on our board for another year. Edana Chisler seconded. Motion passes by all board members approving the item.

V. Reports

VI. General Discussion Items

- There was discussion by all about Marc Sapoznik's check signing limits. Having to have a second signature over \$1,500 is very limiting for our staff. **Action Item:** Kristin Goble motioned to increase the check signing for Marc Sapoznik to \$22k. All checks below \$22k do not need a second signature. Caitlin McNamee seconded. Motion passes by all board members present.

VII. Chairperson's Update

VIII. Director Updates – Open Forum

IX. Property Updates

X. New Business/Future Agenda Items

(Items for future consideration, may not be discussed until agendized)

XI. Adjourn at 1:00pm

All materials relating to an agenda item for an open session of a regular meeting of the Rancho Cordova Travel and Tourism Corporation (RCTTC) board of directors which are provided to a majority or all of the members of the Committee by Committee members, staff or the public within 72 hours of but prior to the meeting will be available for public inspection, on and after at the time of such distribution, in the office of the Rancho Cordova Travel and Tourism Corporation, 2729 Prospect Park Drive, Suite 117, Rancho Cordova, California, 95670, during normal business hours, except holidays.

Public Comment: In this time period, anyone may address the Rancho Cordova Travel and Tourism Corporation Board regarding any subject over which they have jurisdiction, but which is not on today's posted agenda. In order to provide all interested parties an opportunity to speak, time limitations shall be limited to three (3) minutes unless the Chairperson specifically authorizes more time. As required by Government Code, no action or discussion will be undertaken on any item raised during this comment period. Public comment on items listed on the agenda is taken when those items are addressed.

Access: In compliance with the Americans with Disabilities Act, if any person needs a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the Rancho Cordova Travel and Tourism Corporation Office at (916) 290-5166 at least 72 hours prior to the meeting

Minutes respectfully submitted by Dawn S Hall (VP of Operations)