

Job details

Job Type
Part-time

Full Job Description

Is cleaning your passion, do you have a great eye for detail? As a housekeeper at Tharaldson Hospitality you will start your day with a group huddle to get energized to clean an average of 12 rooms and work as a team to ensure the hotel is in its best shape for our guest. We provide a friendly, professional place to work and have fun, with opportunities for advancement and career growth. A strong company culture inspires staff to achieve the highest service standards in hospitality. Tharaldson offers many benefits including health, vision, dental, 401(k) and profit sharing!

SUMMARY

Cleans rooms and public areas in hotel

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

ESSENTIAL JOB FUNCTIONS

- Sorts, courts, folds, marks or carries linens
- Cleans rooms in accordance to specific brand and company minutes per room standard
- Cleans guest rooms, including guest bathrooms and kitchen area if applicable, according to company and franchise standards including but not limited to: making beds; emptying wastebaskets; emptying and cleaning ashtrays; moving furniture; handing drapes; sweeping, scrubbing, waxing, and polishing floors; and dusting furniture
- Replenishes supplies such as drinking glasses, writing, bathroom supplies, and linen
- Deep cleans areas as directed by supervisor including but not limited to: cleaning rugs, upholstered furniture and draperies; washing walls, ceilings, and woodwork, windows, door panels, and sills
- Transports trash and waste to disposal area
- Replaces light bulbs
- All other duties as assigned

COMPETENCY

- To perform the job successfully, an individual should demonstrate the following competencies:
- Problem Solving – Identifies and resolves problems in a timely manner
- Customer Service – Responds promptly to customer need; Responds to requests for service and assistance
- Team Work – Contributes to building a positive team spirit
- Diversity – Shows respect and sensitivity for cultural differences; Promotes a harassment free environment

- Organizational Support – Follows policies and procedures including but not limited to, dress code policies
- Adaptability – Able to deal with frequent change, delays, or unexpected events
- Attendance/Punctuality – Is Consistently at work and on time
- Dependability – Follows instructions, responds to management direction; Completes tasks on time or notifies appropriate person with alternative plan
- Initiative – Asks for and offers help when needed
- Planning/Organizing – Prioritizes and plans work activities; Uses time efficiently
- Professionalism – Treats others with respect and consideration regardless of their status or position
- Quality – Demonstrates accuracy and thoroughness; applies feedback to improve performance; Monitors own work to ensure quality
- Quantity – Meets productivity standards; Completes work in timely manner
- Safety & Security – Observes safety and security procedure; Reports potentially unsafe conditions; Uses equipment and materials properly

EDUCATION/EXPERIENCE

Less than a high school diploma; or up to one month related experience or training; or equivalent combination of education and experience

LANGUAGE ABILITY

Ability to read and comprehend simple instructions, short correspondence/memos; ability to write simple correspondence

MATH ABILITY

Ability to add and subtract two digit numbers and to multiply and divide with 10's and 100's

REASONING ABILITY

Ability to apply common sense understanding to carry out simple one- or two-step instructions. Ability to deal with standardized situations with only occasional or no variables.

COMPUTER SKILLS

None required

CERTIFICATES AND LICENSES

None required

SUPERVISORY RESPONSIBILITIES

None

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently exposed to work near moving mechanical parts; fumes or airborne particles and toxic or caustic chemicals. The employee is

occasionally exposed to wet or humid conditions (non-weather); work in high, precarious places; extreme cold (non-weather); extreme heat (non-weather) and risk of electrical shock. The noise level in the work environment is usually moderate

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to stand; use hands to finger, handle, or feel and reach with hands and arms. The employee is frequently required to walk, climb or balance stoop, kneel, crouch, or crawl and talk or hear. The employee is occasionally required to sit and taste or smell.
- The employee must regularly lift and/or move up to 50 pounds.